



CARDINAL SPELLMAN

HIGH SCHOOL

Transcript Record

TO THE APPLICANT:

Please complete the top section of this form, making sure that your parent/guardian signs in the appropriate place in order to authorize the release of your records to CSHS. After you have completed the top section, please give this form to the person in your school who is responsible for preparing records (principal, counselor, teacher).

TEACHER

RECOMMENDATION

Cardinal Spellman High School is a college preparatory school. Admission is based on: 7th and 8th grade records; performance on the high school placement test; results of standardized testing from current school; recommendation of principal, counselor or teacher. Please check the appropriate level of recommendation below and feel free to add your own comments:

- ☐ Recommend with Enthusiasm
- ☐ Recommend
- ☐ Recommend with Reservations
- ☐ Do not recommend

Name _____
Last First Middle
No. & Street _____ Phone _____
City _____ State _____ Zip _____
School Student currently attends _____
Signature of Parent/Guardian to Authorize Release of Records _____

TO THE PRINCIPAL/COUNSELOR/TEACHER

This student is applying for admissions to Cardinal Spellman High School. If the student is to be given fair consideration, a full report from your school is essential. This information is needed by January 10 for September admission.

Grade 7

Course	Name & Level	Year's Average
Religion		
English		
Math		
Science		
Reading		
Social Studies		
French		
Spanish		

Grade 8

Course	Name & Level	1st Quarter Average
Religion		
English		
Math		
Science		
Reading		
Social Studies		
French		
Spanish		

Conduct _____ Effort _____ Conduct _____ Effort _____
Days Absent _____ Days Tardy _____ Days Absent _____ Days Tardy _____

Level: A (Advanced) H (Honors) S (Standard) R (Remedial) (please circle one)

Math: Please indicate if student is taking Algebra 1 or Pre-Algebra (please circle one)

Does this student have an IEP? _____ or a 504 Plan _____

This student does not have a discipline record as of _____ or

☐ A discipline report is attached

STANDARDIZED TESTING

	Test	Date Given	Percentile/Grade Level
Verbal			
Mathematics			
Reading			

COMMENTS: _____

Your name _____ Position _____

How long have you known the applicant? _____

If you prefer to discuss this applicant by phone, please indicate by adding your phone number and specifying a convenient